

Present: 27 Members of the Scout Council (see Appendix 1)

1. Introduction and welcome

The chair welcomed everyone to 1st Durrington's Scout HQ, made announcements to familiarise everyone with the HQ and what to do in an emergency.

2. Apologies for absence

Apologies were received from 15 members of the Scout Council (detailed in Appendix 2)

3. Governance topics

The chair informed the council that we'll use this part of the meeting to make sure the charity's foundations are in good order

3a. Approve the minutes of the Annual General Meeting held on 23/9/23

The District Trustee Board have reviewed the minutes of the previous AGM at their meeting held on 23/9/23 I put forward these minutes are taken as read and, subject to one correction that Mr Robin Strange did not stand down as a district vice president, ask the District Scout Council to agree they're a true record of that meeting.

These are available on the link on your agenda, or a physical copy is on the top table.

Seconded by Stuart Burchett, and approved by show of hands

3b. Adopt the model constitution from Policy, Organisation and Rules (POR)

In line with the recommendation from Scout Headquarters, the District Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at this meeting at the top table.

Seconded by Barbara Wells, and approved by show of hands

3c. Note the District's financial year

The District Scout Council members are requested to note our charity's financial year is 1st April to 31st March

3d. Approve appointed and community members of the District Scout Council

Chair notes the District Scout Council can admit other people to membership. Chair advises that:

- The guide commissioners for Worthing Cissbury and Worthing Highdown divisions
- The mayor of Worthing

are nominated as District Scout Council members, should they accept the invitation.

These are to be admitted as members of the District Scout Council as well as the ex officio list in POR Rule 5.5.4.

Approved by show of hands

3e. Agree the number of members that may be appointed to the Trustee Board

Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The District Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that up to 12 people are appointed. The chair proposed the District Scout Council approves that recommendation.

Seconded by Lou Scott, and approved by show of hands

3f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)

The District Scout Council (everyone invited to this AGM) must agree its quorum – the minimum number of District Scout Council members that must be present at District Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 15 people.

Seconded by Keith Chapman, and approved by show of hands

4. Review of the previous year

4a. The District Lead Volunteer's review of Scouts in the Worthing

The lead volunteer introduced the review of the year in Worthing, discussing the Explorer Scout expedition to Switzerland – Kandersteg 2023, the Gang Show which was happening just after the end of the financial year, as well as the great things groups are doing week-in, week-out delivering excellent Scouting for all the young people of Worthing.

He gave his heartfelt thanks to those who made such a difference to the Young People in Worthing, whether with sections, or making our charities work.

4b. Receive and consider the Annual Report of the District Trustee Board including the annual Statement of Accounts

The chair informed the meeting that the District Trustee Board has approved the Annual Report and Statement of Accounts, which are available for download from the website linked on the agenda – and available in hard copy at this meeting, and once the independent examination is finished, from the charity commissions website also.

Total Cash Funds value is inflated due to the fact that the membership fees for County+ HQ were paid out after the 31st March 2024, (due to bank holidays) so must be looked at with consideration of the Liabilities section of the Statement.

The council signified its reception and consideration of these by show of hands.

5. Making appointments

The chair informed the council that we'll use this part of the meeting to organise the set up of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the next year.

5a. Appoint the District Chair

The District Lead Volunteer explained that the trustee board had held a selection process, and the trustee board recommended **Kevin Jenkins** be appointed as district chair.

Seconded by Al Chartres, and approved by show of hands

5b. Appoint the District Treasurer

The chair informed the council that recommendation of the trustee board to the District Scout Council is that Margaret Williams-Fuller should be appointed as District Treasurer. Please show your hands as approval.

Seconded by Lou Scott, and approved by show of hands

5c. Appoint members of the District Trustee Board

The chair informed the council that recommendation of the trustee board to the District Scout Council is that **Al Chartres, Stuart Burchett, David Willetts and Barbara Wells** should be appointed as members of the District Trustee Board.

Approved by show of hands

The **Chair** thanks the Trustees for their work during the year, and notes that the trustee board will shortly be launching some more open selection process for members of the board, and would be targeting recruiting some parents of the 14-24 age group.

5d. Appointment of Vice-Presidents

The **Chair** asks the district scout council to note the re-appointment of the following vice-presidents: Mrs Judy Marshallsay, Mrs Angela Cooper, Mr Robin Strange, Mrs Sally Endersby by the trustee board.

5e. Appoint the Independent Examiner

The **Chair** confirms that Colin Dadswell (of the accounting firm Caladine) has been proposed by the treasurer, seconded and is qualified for the role, and asks for a show of hands to approve Colins nomination.

Approved by show of hands

5f. Nominate representatives of the District Scout Council to represent the District on the County Scout Council

We have the option to nominate 2 members as District representatives to the County Scout Council (the electoral body for the county trustee board). At this point we do not have nominees for this position – if anyone would like to represent the district at the County AGM please see us afterwards and the trustee board can do nominations at its next meeting.

6. Closing remarks

Chair brought the AGM to its formal closure, thanking everyone for attending and outlines any arrangements for the rest of the event.

Following the formal meeting, the lead volunteer was pleased to recognise a number of volunteers with Adults Awards:

- Award of Merit
 - Stuart James Burchett
- 30 years' service award
 - June Chartres
- 20 years' service award
 - Ann Hudgell
- 5 years' service award
 - Joseph Mansfield
- Wood Badges (completion of all adult training for a role)
 - Lou Scott – District Scout Leader
 - Ann Hudgell – Local Training Manager
 - Ann Hudgell – Assistant Explorer Scout Leader
 - Al Chartres – District Explorer Scout Commissioner

Al Chartres presented the following wood badge:

- Mike Hudgell – District Commissioner

There followed presentations from:

- George Solomon about his Roverway experience
- Mark Scott about Gang Show 2024